

BURSA ULUDAĞ UNIVERSITY REGULATION ON ASSOCIATE AND UNDERGRADUATE EDUCATION

SECTION ONE

Purpose, Scope, Basis and Definitions

Objective

ARTICLE 1 - (1) The purpose of this Regulation is to regulate the principles to be applied regarding registration, education, training and examinations in faculties, conservatories, school of higher education and vocational schools that are affiliated with Bursa Uludağ University.

Scope

ARTICLE 2 - (1) This Regulation covers provisions regarding education, training and examinations at associate and undergraduate levels in the faculties, conservatories, school of higher education and vocational schools affiliated with Bursa Uludağ University.

Basis

ARTICLE 3 - (1) This Regulation has been prepared based on Articles 14 and 44 of the Higher Education Law numbered 2547 and dated 4/11/1981.

Definitions

ARTICLE 4 - (1) In this Regulation;

- a) ECTS: European Credit Transfer System,
- b) Unit: Faculties, conservatories, colleges and vocational schools affiliated to Bursa Uludağ University,
- c) Unit management board: Faculty management board in faculties affiliated with Bursa Uludağ University, conservatory management board in the State Conservatory, school management board in colleges, vocational school management board in vocational colleges,
- ç) Unit board: Faculty board in faculties affiliated to Bursa Uludağ University, conservatory board in State Conservatory, college board in higher education schools, vocational college board in vocational schools,
- d) Department: Units of faculties and higher education schools that conduct research and practice in the fields of education, teaching, science and art, which form a whole with regard to purpose, scope and quality,
- e) Department board: Department boards in faculties, conservatories, colleges and vocational schools affiliated to Bursa Uludağ University,
- f) Dean: Deans of faculties affiliated with Bursa Uludağ University,
- g) Educational activities: Theoretical courses, practical courses, laboratory work, workplace training, graduation project/assignment, homework, internship, seminar, practical work, workshop, clinical applications and similar educational and training activities,
- ğ) Faculty: Faculties affiliated with Bursa Uludağ University,
- h) GANO (TPGA): General academic grade point average,
- ı) Vocational school: Vocational schools that provide associate degree education and training affiliated with Bursa Uludağ University,
- i) Director: Directors of colleges, state conservatory and vocational schools affiliated to Bursa Uludağ University,
- j) ÖSYM: Presidency of the Assessment, Selection and Placement Center,
- k) Program: Diploma programs providing education at associate and undergraduate levels,
- l) Rector: Rector of Bursa Uludağ University,
- m) Senate: Bursa Uludağ University Senate,
- n) University: Bursa Uludağ University,
- o) YANO: Semester academic grade point average,
- ö) Board of Directors: Bursa Uludağ University Board of Directors,
- p) YÖK: Council of Higher Education,
- r) Higher education institution: refers to universities other than Bursa Uludağ University.”

SECTION TWO

Principles regarding Registration, Admission, Registration Renewal and Contribution Fee

Student quotas

ARTICLE 5 - (1) Number of students to be admitted to associate and undergraduate education and admission requirements are determined by YÖK in line with the recommendation of the unit board and the decision of the Senate.

Initial enrollment at the university

ARTICLE 6 - (1) Dates of the registration procedures, requirements and registration documents of students who will enroll for the first time are defined and announced by the Senate. As for the registration procedures, original documents or a copy certified by the competent authorities are valid. The written declaration of the prospective student on the criminal record certificate and proof of military service are taken as basis and registration is made. These documents are not requested from students who register through e-Government, except when necessary.

(2) Those who do not enroll in the relevant program within the deadline lose their rights for registration and becoming a student at the University. However, they may cancel their registration for personal reasons within the announced registration period. Candidates who will not be able to register within the specified registration dates, only if they document their excuse, are liable to register through their legal or notary representatives or authorized representatives from overseas within the periods determined by the concerning authorities.

(3) The enrolled candidate becomes a student at the University and benefits from student rights.

Procedures for transfers

ARTICLE 7 - (1) Transfer quotas, application and admission requirements, calendar, adjustment and exemption procedures are determined in accordance with the principles set forth by the Senate and provisions based on the Regulations on Associate Degree and Undergraduate Degree Transfers among Higher Education Institutions, Double Major, Minor and Credit Transfer among Institutions, published in the Official Gazette dated April 24, 2010 and numbered 27561.

(2) The files of the students who leave the University by transfer, in the event that there is a written request, are sent to the concerning higher education institution. A photocopy of all the submitted documents must be kept in the student's file.

Procedures for vertical transfers

ARTICLE 8 – (1) Regarding the quota, application and admission requirements, calendar, adjustment and exemption procedures of vocational school graduates' vertical transfer to the related programs of the university, the procedures are carried out in accordance with the directives of the Senate and the provisions of the Regulations on Continuation of Vocational School and Open University Associate Degree Program Graduates to Undergraduate Education, published in the Official Gazette dated 19/2/2002 and numbered 24676.

Student exchange among higher education institutions and special students

ARTICLE 9 – (1) Regarding student exchange and special students, the provisions of the Regulation on Transfer among Undergraduate Programs, Double Major, Minor and Credit Transfer among Institutions, the Regulation on Student and Faculty Member Exchange Program among Higher Education Institutions, published in the Official Gazette dated 18/2/2009 and numbered 27145, the Regulation on Mevlana Exchange Program dated 23/8/2011 and numbered 28034 and the directives issued by the Senate are applied.

(2) Within the scope of the regulations and directive provisions specified in the first paragraph, students can study at higher education institutions as exchange students. Course

registration procedures are conducted according to the provisions of the relevant legislation.

Registration renewal, contribution/tuition fee

ARTICLE 10 - (1) The student is personally responsible for following the announcements related to registration and renewal procedures, paying the contribution/tuition fees and conducting registration renewal and course selection procedures.

(2) Students can perform their course selection procedures upon depositing the contribution/tuition fees within the specified periods in the academic calendar accepted by the Senate.

(3) Students who fail to renew their registration cannot attend the courses in that semester/year, cannot take examinations and cannot benefit from other student rights. The semester/year in which the student fails to renew his/her registration is counted within the limits of the maximum education period specified in the Law numbered 2547.

(4) Students are required to pay a student contribution fee for each semester in daytime education. For evening and distance education, a tuition fee is charged. For students enrolled within the scope of foreign or international student admission quotas and who will cover the expenses of their education with their own means, a contribution/tuition fee is charged for each semester/year.

(5) Students are not dismissed due to a failure in payment of the contribution or tuition fees within the indicated periods. However, upon the decision of the board of directors of the unit, with the decision of the Senate and the approval of YÖK, students may be dismissed in the event of non-renewal of registration resulted in failure of paying the contribution or tuition fees for four consecutive years.

Student ID card

ARTICLE 11 - (1) The student who enrolls at the University for the first time is given a student's identity card of the University. The student ID card is valid for the maximum period of study.

(2) In case of loss of the ID card, a new ID card is issued upon written application.

SECTION THREE

Principles related to Education and Training

Nature, scope and types of education and training

ARTICLE 12 - (1) The medium of instruction at the University is Turkish. However, upon the proposal of the unit board, with the decision of the Senate and approval of YÖK, education and training can be held in foreign languages fully or partly in the programs.

(2) Education at the University consists of daytime education and evening education, distance education, non-formal education and summer education.

(3) The scope of education and training consists of theoretical courses according to the characteristics of the relevant academic unit, applied courses, laboratory work, workplace training, graduation assignment/project, homework, internship, seminars, practical work, workshops, clinical practices, and similar educational activities.

(4) The way the credit system is applied in accordance with the nature of the education and training programs and, in units where workplace training, internship, thesis projects and similar activities are included in their curriculum, the way the activities applied and organized are regulated in the directive issued by the Senate.

Education periods and academic calendar

ARTICLE 13 - (1) Education is provided on a semester or year basis according to the following principles:

a) Education-teaching periods consist of fall and spring semesters in units where education periods are defined as a semester/year.

b) A semester cannot be less than seventy working days and a year cannot be less than one

hundred and forty working days.

c) Official holidays and mid-term/final exams and make-up examinations are excluded from this period.

(2) The academic calendar of the University for the next academic year is defined and announced by the Senate considering the proposals of the units each year before the start of the academic year.

(3) If deemed necessary, with the decision of the relevant board of directors of the unit, courses and/or examinations can be held on Sundays and/or Mondays.

(4) The Senate may decide on offering summer education. Summer education is carried out according to the Regulation on Bursa Uludağ University Summer Education at Associate and Undergraduate Level issued in the Official Gazette dated 1/9/2020 and numbered 31231.

Foreign language preparatory class

ARTICLE 14 - (1) Foreign language education is carried out as per the Regulation on Bursa Uludağ University School of Foreign Languages Foreign Language Education and Examination, published in the Official Gazette dated 23/8/2020 and numbered 31222.

(2) In programs that are taught in a foreign language and have a compulsory foreign language preparatory class, to start their associate/bachelor's degree program, students are required to fulfill the conditions specified in the Regulation of Bursa Uludağ University School of Foreign Languages Foreign Language Education and Examination,

(3) Students whose enrollment is cancelled due to a failure in the Preparatory classes of the programs, of which the medium of instruction is entirely or partially a foreign language, are enrolled in a program with the same name in Turkish Language according to the principles determined by YÖK.

Duration of study, additional examination, and unlimited examination right

ARTICLE 15 - (1) In accordance with the Article 44 of Law No. 2547, regardless of whether they have registered in the program each semester except for the one year foreign language preparatory class and starting from the semester in which the courses related to the program they are enrolled in are given, students have to complete associate degree programs with a two-year education period in maximum four years, undergraduate programs with a four-year education period in maximum seven years, undergraduate programs with a five-year education period in maximum eight years, undergraduate programs with a six-year education period in maximum nine years.

(2) At the end of their maximum education period, in order to graduate from the program they are enrolled in, students who have six or more courses that they did not take and/or did not fulfill the attendance requirement and therefore did not have the right to take the examination are dismissed from the University.

(3) Senior students are entitled to take two additional examinations for all the courses that they have previously taken and failed with (FF), (FD), (K) grades regardless of the number of courses at the end of the maximum period of study to be able to graduate from the department/program they are enrolled in.

(4) At the end of the additional examinations, students who fail to reduce the number of courses they have for graduation to five courses, including the number of courses they have never taken, and they have failed to meet the attendance requirement are dismissed.

(5) At the end of the additional examinations, students who have two to five courses, including the number of courses they have never taken, and they have failed to meet the attendance requirement, are provided with extra three semesters. Students who did not take additional examinations and have two to five courses are provided with extra four semesters or two academic years for the institutions conducting education with passing requirement on a yearly basis. At the end of the extended period students who fail more than one course are dismissed from the University. Students who are granted additional time renew their registration

by fulfilling their contribution/tuition fee obligations.

(6) At the end of the additional examinations, students who fail a course for graduation will be granted the right to take the examinations of the course they failed unlimitedly without benefiting from the rights of being a student.

(7) Although they have received a passing grade from all the courses in the program curriculum but will be dismissed since they could not get the 2.00 GPA required for graduation, students at their last semester/year or senior students of the units conducting education on a passing grade basis are given unlimited exam rights for the courses they wish in order to increase their grade point averages to upgrade their grades. They must notify the unit they are enrolled in with a petition at the beginning of the semester/year.

(8) For students who use unlimited examination rights, attendance is not required for courses except for the applied ones that contain practice and taken for the first time.

(9) Students who fail to take the examinations for a total of three consecutive or intermittent academic years are deemed to have given up their unlimited examination rights and cannot benefit from this right. In this case, students are dismissed from the University.

(10) Students who have unlimited exam rights continue to pay the student contribution/ tuition fee per course of which they take the examination.

However, these students are not entitled to benefit from other student rights.

(11) The principles regarding the examinations to be held according to this article are determined by the directive issued by the Senate.

Recognition of previously acquired qualifications, exemption and adjustment procedures

ARTICLE 16 - (1) The principles regarding the recognition of students' previously acquired qualifications, exemption and adjustment procedures are regulated by the directive issued by the Senate.

Counseling

ARTICLE 17 - (1) Department boards appoint a teaching staff member as a counselor for each student. The counselor assists the student in taking, dropping, changing courses in line with the student's career planning, as well as in matters related to health, culture, and sports on request.

Compulsory attendance

ARTICLE 18 - (1) Students are required to attend at least 70% of theoretical courses and at least 80% of practical, laboratory, workplace training and similar activities. If this requirement is not fulfilled, the student is considered absent for that course or teaching activity. The absent student is not entitled to take the examinations and this is indicated with D (Absent) on the transcript. The student's attendance to the courses is monitored by the method determined by the instructor.

(2) In case students retake the courses in the autumn or spring semesters, which they have taken in summer education but fail they must meet the attendance requirement regulated in the first paragraph.

(3) Except for the ones listed below, the attendance requirement is not required when retaking only theoretical courses and course-related practical and laboratory courses for which the attendance requirement has been met once:

- a) Faculty of Medicine,
- b) Faculty of Veterinary Medicine,
- c) Faculty of Health Sciences,
- ç) Faculty of Dentistry,
- d) (Repealed: OG-7/3/2023-32125)
- e) Faculty of Fine Arts,

- f) State Conservatoire,
- g) Vocational School of Health Services,
- ğ) Health programs within the scope of Vocational Schools.

(4) The Senate may determine the issues related to the implementation of the third paragraph with a directive in line with the proposals from the relevant units.

(5) Without prejudice to the provision of the third paragraph, the student's enrolment in courses and/or practices and similar studies that are fully or partially scheduled for the same hours during the registration renewal procedures does not eliminate the attendance obligation regulated in the first paragraph.

(6) For the students who are assigned to represent Türkiye, the University or the unit they are enrolled in with the decision of the unit management board, the periods during which they are on duty are not taken into account in the calculation of absenteeism duration.

Leave of absence

ARTICLE 19 - (1) Students may be granted leave during the semester/year in the event of illness, natural disasters, detention, conviction, removal of military service postponement or other justified reasons deemed appropriate by the relevant board. The student must apply to the unit where he/she is registered with documents proving his/her situation within 10 working days at the latest from the occurrence of the specified conditions. The unit management board decides whether the request is appropriate or not and the start date and duration of the leave. However, if students whose illness and treatment process continues within the scope of this paragraph and students who are arrested or convicted apply again in writing using the same procedure, those whose excuses are accepted as a result of the evaluation made by the relevant unit management board may be granted the right to freeze their registration for more than four semesters without being counted towards the maximum period of study.

(2) Except for the cases specified in the first paragraph, students who wish to leave their studies may be granted permission by the decision of the relevant unit's board of directors. Students may be granted a leave of absence for a maximum of two semesters at a time and a maximum of four semesters in total during the duration of their studies, based on a justified and valid excuse. The period of leave granted is not counted towards the maximum duration of study. With regard to this paragraph, students who wish to be considered on leave must apply in writing to the unit they are registered to at least 10 working days before the course start date specified in the announced academic calendar.

(3) The periods of leave of absence of students who are deemed to be on leave according to the first and second paragraphs are not counted within the period of study. Students who are deemed to be on leave cannot take the examinations of theoretical or practical courses during these periods and cannot benefit from other student rights.

(4) Students who are deemed to be on leave according to the first and second paragraphs can apply to the unit they are enrolled in if they wish to return to their studies their education by cancelling their leave decision. The relevant board decides whether the request is appropriate and from which year/semester the student can continue their education.

Discipline

ARTICLE 20 - (1) Student disciplinary procedures are executed out in accordance with the provisions of the Regulation on Student Discipline at Higher Education Institutions published in the Official Gazette dated 18/8/2012 and numbered 28388.

SECTION FOUR

Courses, Examinations and Assessment

Compulsory courses, elective courses, prerequisite courses and pre-requisite courses

ARTICLE 21 - (1) Courses are of two types: compulsory and elective. Compulsory and elective courses are determined by departments or programs. These courses are as follows:

- a) Compulsory courses: The courses that the student is obliged to take,
- b) Elective courses: The courses that are determined by taking into account the student's preferences. These courses may be the courses that are related to completing the professional formation as well as general culture or courses from different fields of interest. In the curriculum, it is essential that elective courses are arranged in such a way that they constitute at least 25% of the total ECTS or local credits required for graduation. Elective courses may also be courses of another department or program at the same level.

(2) Some courses that are classified as prerequisite courses and pre-requisite courses with regard to their qualifications as follows:

- a) Prerequisite course is a course that the student must pass to enroll in the prerequisite course.
- b) Pre-requisite course: If the course that the student will enroll in depends on one or more prerequisites, this course is a prerequisite course.
- c) A prerequisite course can be connected to one or more prerequisite courses. In this case, the unit board determines each connection type separately for each prerequisite course to which the prerequisite course is connected and indicates it in the course plan.

(3) A prerequisite course can be linked to one or more pre-requisite courses. In this case, for each prerequisite course to which the pre-requisite course is linked, the relevant unit determines each link separately and specifies it in the curriculum.

Common compulsory courses

ARTICLE 22 - (1) Common compulsory courses are the courses planned preferably for the first four semesters, with a credit value of 2 credits per week/2 credit-hours per semester, which include Atatürk's Principles and History of Turkish Revolution, Turkish language and foreign language courses, each lasting for at least two semesters, as specified in the first subparagraph (1) of Article 5 of Law No. 2547.

(2) In accordance with the provisions of Bursa Uludağ University School of Foreign Languages Regulation on, Education and Examination the grades of those who are successful in the foreign language course exemption examination are entered into the automation system as foreign language course grades. Those who are not successful in this examination must take the foreign language course in the first year.

Credit values of courses

ARTICLE 23 - (1) The ECTS credit of each course is specified in the curriculum.

(2) ECTS credit is the value indicating how much work the relevant course requires in relation to the total study time required to complete an academic year full-time at any higher education institution.

Curriculum

ARTICLE 24 - (1) The curriculum is the list of courses that a student enrolled in an associate degree or undergraduate program must take throughout his/her education life. The courses in the curriculum include theoretical courses, applications, laboratories, workshops, thesis, project, internship, workplace training and similar studies.

(2) The curriculum includes the courses to be taught in each semester/year and the information on whether these courses are compulsory or elective, theoretical course hours, practical course hours, ECTS credits and prerequisite/pre-requisite courses, if any. The total ECTS credits of the courses in the curriculum must be at least 30 for each semester and at

least 60 for an academic year.

(3) The curriculum is determined, by taking into account the proposals of the unit committee by April and finalized with the approval of the Senate.

Opening courses and dividing courses into groups

ARTICLE 25 - (1) There is no required number of students for the opening of compulsory courses.

(2) The division of courses into groups, the minimum number of students to be enrolled in elective courses and which courses will be conducted by distance education method are determined by the Senate at the beginning of each academic year.

Course presentation and appointment of a coordinator

ARTICLE 26 - (1) A coordinator is appointed by the unit management board for the common courses of the department, and a coordinator is appointed by the department boards for the courses of the department that are divided into groups. The coordinator prepares the course curriculum by getting the opinions of the relevant faculty members.

(2) The prepared course curriculum is included in the information package within 1 month from the end of the course registration renewal period.

Course load and course taking

ARTICLE 27 - (1) Course load is the course load to be taken by the student in each semester/year and the ECTS credit load specified in the curriculum of the department or program to which it belongs.

(2) The student performs the course registration procedures through the automation system.

(3) Students who are either repeating compulsory courses from previous semesters/years or taking them for the first time must first register for these courses. Students can take courses from other departments of the University, provided that the equivalency is accepted by the management of the unit they are enrolled in. However, undergraduate students cannot take courses from associate degree programs and associate degree students cannot take courses from undergraduate programs.

(4) Students with a GPA below 1.80 cannot take new courses. Students in this situation can re-enroll in the courses of the previous years for the purpose of raising their grades, starting with the courses they failed and provided that they do not exceed the semester's total ECTS load.

(5) For students,

a) Those with a GPA between 1.80-1.99 are allowed to take 30 ECTS credits.

b) Those with a GPA between 2.00-2.99 are allowed to take 40 ECTS credits.

c) Those with a GPA of 3.00 and above are allowed to take 50 ECTS credits.

For students enrolled in programs with annual courses, the above-mentioned ECTS limits are applied twice as much.

(6) A student whose course exemption is deemed appropriate is allowed to take courses from the following semester/year up to the amount of the exempted ECTS credit load

(7) Taking courses from the upper semester/year starts from the third semester/second year.

(8) Students who have only one course remaining to graduate from the department or program and are registered for the maximum course load may increase their course load by one course if they are also registered for this single course, provided that it exceeds the required course load for graduation. In annual education programs, the course load can be increased by one more course as per the first sentence, provided that the total ECTS credits that the student has at the beginning of the academic year are sufficient to take the remaining elective courses.

(9) Students who have failed in courses that have been removed from the curriculum or could not take those courses in the relevant semester/year are responsible for the equivalent

courses substituted.

(10) Students may cancel their closed elective courses on the dates specified in the academic calendar and register for available elective or compulsory courses.

(11) Except for double major, minor, and exchange program students, and students who have at most two courses remaining for graduation, students of daytime education are not allowed to select courses from the evening classes, and students of evening education are not allowed to select courses from the daytime classes.

(12) Although they have fulfilled their obligations for all the courses in the curriculum they are required to take but failed to complete the minimum ECTS credit load specified in this Regulation for graduation due to changes in the curriculum students must complete the remaining ECTS credit load with courses they will take from the Social-Cultural Elective Pool.

Course repetition

ARTICLE 28 - (1) Students who fail a course, miss attendance, fail to take a course they need to take in a semester/year, or are unable to take it must take the course in the first semester/year it is offered again. Students who fail a course, are absent from a course or are required to take a course or do not or cannot take this course in the semester / year, must take this course in the first semester / year when it is given again.

(2) To increase their GPA, students can register for the courses they have taken and passed before. The third paragraph of Article 18 regarding the obligation of attendance to courses retaken with the aim of increasing the GPA.

(3) A student who fails an elective course may repeat the same course, as well as repeating a different elective course in the semester/year in which it is offered.

(4) In case course repetitions, in the calculation of GPA ;

a) If the repeated course is a compulsory course, the last grade received is considered.

b) If the repeated course is an elective course, the highest grade received is considered.

Examination and assessments

ARTICLE 29 - (1) Mid-term/final and make-up examination schedules are determined and announced by the department or unit within the dates specified in the academic calendar. Midterm examination dates are scheduled by department or unit and announced at least two weeks before the beginning of the examinations.

(2) At least one midterm examination is held for the courses included in the curriculum and offered in the relevant semester/year. The examinations of the courses in the curriculum of any semester/year are scheduled not to be held at the same time. Except for the examinations of the courses taught within the scope of the subparagraph (1) of the first paragraph of Article 5 of Law No. 2547, the exams of a maximum of two courses belonging to the same semester/year can be conducted on the same day.

(3) In addition to at least one scheduled midterm examination, assignments, practical trainings and quizzes may also be conducted. Semester/year studies and all examinations are evaluated and graded out of 100 points.

(4) Examinations may be written, oral or both written, oral and/or practical.

(5) In associate or undergraduate programs that are conducted entirely or partially in a foreign language, exams for compulsory and elective courses are also conducted in the foreign language.

(6) Without prejudice to the provisions of Article 42, the effect of written educational activities, as specified in the third paragraph of Article 12, on the midterm / final raw success grade is determined by the course instructor provided that it does not exceed 40% in total. A course may not be taken in a foreign language 2. Midterm/final or makeup exams make up 60% of the final raw success grade.

(7) Students who fail to take the midterm/final or make-up examination of a course or who take the exam and fail it receiving a grade below the midterm/final examination limit (YSSL)

are considered unsuccessful and will receive a failing grade (FF) directly.

(8) For a student to participate in any measurement and evaluation activity, including the midterm and/or semester/year-end exams, they must register for that course, fulfill the attendance requirement within the framework of the first and third paragraphs of Article 18, and successfully complete any course-related applications if any. Students who are not admitted to the measurement and evaluation activity due to not meeting the attendance requirement are announced by the course instructor at least one day before the date of the measurement activity. In applications with the same code number, the student's success can be determined by evaluating oral, written, practical or different studies together during the semester/year.

(9) The principles regarding make-up examinations are as follows:

a) Students who could not take the semester/final examination of the courses for which they had the right to take the concerning exams and who took the exam but failed these courses by taking (FF), (FD) are required to take the make-up examination.

b) While determining the success grade of the students who take the make-up examination for the relevant course, the make-up exam grade is used instead of the midterm / final grade.

c) Make-up examination grades are converted into letter grades by taking into account the midterm/final grade averages and considering the letter grade intervals in the midterm/final exam grade table for that course, The letter grade intervals in the midterm/ final grade scale are considered and. In this case, GPA is calculated according to the second paragraph of Article 33.

ç) There is no makeup exam for in-semester projects, final projects, internships, teaching practices, and courses taken in summer education.

(10) The instructor submits the papers, questions and answers of the midterm, final and make-up examination, along with the examination documents, to the unit management at the end of the semester / against a record. Written examinations papers are kept for 2 years for associate degree programs and 4 years for undergraduate programs as of the exam date.

(11) Midterm/Final letter grades are announced within 3 days at the latest following the end of the examinations.

Right to a make-up exam

ARTICLE 30 - (1) Students who could not attend the midterm examinations may be given the right to take a make-up exam by the unit's management board.

(2) The student's medical board issued by a full-fledged health institution/organization health problem documented with a medical report or representing Türkiye, the University or the unit in which the student is enrolled to be assigned by a decision of the unit management board or a judicial action such as arrest, detention, arrest, etc.is the subject of a transaction or suffers a domestic, work or traffic accident or the death of a relative or could not attend the midterm examination for any other justified and valid reason such as an unforeseen serious health problem can be accepted as an excuse.

(3) Students who are unable to take the midterm exam due to the reasons mentioned in the second paragraph must apply in writing to the unit they are registered in, along with the appropriate documents supporting their excuse, within a maximum of 5 working days following the end of the excuse period.

(4) For students granted the right to a make-up exam under this article, make-up exams for midterms are conducted until the last week of each semester/year. Once the make-up exam date is announced, no further make-up exams will be provided to students who claim to have an excuse on the announced make-up exam date.

(5) Conflicts in the examination schedule are considered justified and valid reasons. In case of a make-up exam due to an overlap, the examination dates are announced by the relevant unit/department.

(6) Without prejudice to the provisions of the fifth paragraph, no make-up exam opportunities will be provided for midterm/final exams, make-up exams, and additional exams.

Additional examinations

ARTICLE 31 - (1) Students who have taken all the courses in the undergraduate or associate degree programs and fulfilled the attendance requirement and participated in the midterm/final exams are entitled to an additional examination under the following conditions:

a) The student who received (FF) or (FD) grades in a maximum of two courses included in the grade point average, or received a (K) grade in a non-credit course, as long as it is not more than one course, will be granted an additional exam opportunity until the beginning of the next semester/year in units where compulsory internship is required, to benefit from the additional examination right. It is necessary and sufficient for the student to have started the internship practice..

b) Students who are unable to achieve the required 2.00 GANO for graduation will be granted an additional exam opportunity in a maximum of two courses to improve their GANO.

(2) The additional exam grade of a student who takes the additional exam will be converted to a letter grade based on the letter grade intervals in the previous exam's grade table, without taking into account the midterm exam grades.

(3) To benefit from the additional exam opportunity regulated in this article, the student who fulfills the conditions must apply to the department or program where the course is offered with a written petition within 2 working days following the announcement of the makeup exam results or summer school exam results. Students who are deemed eligible to take the exam will be determined by the unit management board.

(4) A student may use the additional examination right regulated in this article only once within the maximum education period.

Midterm/final grades

ARTICLE 32 - (1) At the beginning of each academic year; the relative evaluation inclusion threshold (BDKS), lower limit of the raw achievement score (HBAS), midterm / final examination limit (YSSL) and the courses that cannot be evaluated by BKDS are determined by the Senate.

(2) For the courses that cannot be evaluated with the Relative Evaluation System, the instructor of the course determines letter grades based on HBAS and YSSL limits. Students who receive scores below the HBAS and YSSL limits are considered directly unsuccessful and receive an "FF" grade.

(3) The achievement levels, letter grades, and corresponding weight coefficients are as follows:

Achievement Levels	Letter Grade	Weight Coefficient
Excellent	AA	4.00
Good	BA	3.50
Good	BB	3.00
Intermediate	CB	2.50
Pass	CC	2.00
Conditional Pass	DC	1.5
Conditional Pass	DD	1.0
Fail	FD	0.5
Fail	FF	0.0

(4) Other symbols and their meanings are as follows:

a) (D) Absent: Failure to fulfill the course attendance obligation or the requirements for course practices. (D) is considered as (FF) in the grade point average calculation.

b) (S) Work in Progress: Given to the student for the course(s) in progress. (S) is not

included in the grade point average calculation.

c) (E) Incomplete: It is given to a student who, despite taking the midterm/final exams, fails to fulfill laboratory, project, assignment, or similar obligations due to documented reasonable and valid reasons. Students who receive an (E) grade must complete their missing work within 15 days from the date of submission of grades to the student affairs office in order to receive a final grade. Otherwise, the (E) grade automatically converts to (FF). However, in cases where the excuse is accepted by the relevant unit, the duration for the (E) grade can be extended until the registration period for the following semester with the recommendation of head of the department or program and the approval of the unit management board.

ç) (G) Pass: Given to a student who is successful/sufficient in the educational activities. (G) is not included in the calculation of the GANO.

d) (M) Exempt: Given for courses taken by students at another higher education institution, recognized as equivalent, but without a letter grade equivalent, by the unit head upon the recommendation of the department/program head. (M)) is not included in the calculation of the GANO.

e) (K) Fail: Given to a student who is unsuccessful/inadequate in the education and training activities. (K) is not included in the calculation of the GANO.

f) (İ) Cancel: Given for courses that are removed from the curriculum by taking into account the total ECTS credit load for graduation or for courses that students have previously taken and failed and that have not been exempted/replaced. These courses are marked with (İ) and they are not included in the transcript and diploma supplement after graduation.

Academic grade point average

ARTICLE 33 – (1) The academic success of the student is determined by the Grade Point Average of Term - GPAT (YANO) and Total Grade Point Average - TGPA (GANO) calculated at the end of each semester/year. GPAT (YANO) is the cumulative grade point average of the semester in which the student is enrolled. TGPA is the weighted grade point average calculated as of the end of the second semester/year, taking into account all the courses in the curriculum of the department or program in which the student is enrolled since the student's entrance to the university. For students who do not attend the fall and/or spring semester of the academic year in which they are enrolled for various reasons, the GPATs (YANO) formed at the end of the semester attended are converted into TGPA (GANO) at the end of the spring semester/year.

(2) The weighted grade point average is calculated by dividing the sum obtained by multiplying the ECTS credits of the courses taken by the equivalent weight coefficients of the letter grades obtained from the courses by the total ECTS credits. Weighted grade point average is calculated as two digits after the comma.

(3) GPAT (YANO) and TGPA (GANO) are determined by evaluating the grades from (AA) to (FF) that the student receives from credit courses.

(4) If the student takes more than the prescribed number of elective courses in a semester/year, the courses with higher letter marks are considered in the TGPA calculation.

(5) The graduation TGPA of the students who are placed in undergraduate program with vertical transfer is calculated based on the courses taken in the associate degree program and exempted in the undergraduate program and the courses taken during undergraduate education.

Objection to examination results

ARTICLE 34 – (1) For the correction of the material error in the numerical grades of the midterm, final and make-up examinations, the student can apply in writing to the department where the course is conducted within 3 working days following the announcement of the examination result. This application is forwarded to the instructor. If there is a material error, the grade is corrected by the instructor with the approval of the unit management board.

Successful student

ARTICLE 35 – (1) A student with a TGPA value of minimum 2.00 is considered

successful, provided that there is not (FF), (FD), (D) or (K) grades in any of the courses.

(2) The first 10% success evaluations are conducted according to the following principles:

a) Evening education students who are successful in the minimum courses determined for each semester / year in their department, excluding the preparatory class, and who are ranked in the top 10% in the ranking to be made at the end of the semester/year according to the success average of the students taking these courses, pay tuition fees equal to the student contribution fee to be paid by the daytime education students in the next semester/year. Contribution/tuition fees to be collected from international students are subject to the provisions of the relevant legislation.

b) 10% success evaluation is made according to (GPAT) YANO. Students with a (GPAT) YANO below 3.00 are not taken into consideration.

c) Students must have taken and passed all the courses in the semester of assessment and the previous semesters. Students who participate in the make-up examinations held in the fall and spring semesters are also considered in the success ranking. Summer school results are not taken into consideration.

ç) Students who are in 10% at the end of the fall term are determined within ten days from the beginning of the spring semester. The contribution and tuition fees paid by the students in the spring semester are refunded during the spring semester.

d) When determining the number of students, students who exceed the maximum period of study are not taken into consideration.

e) Failed courses taken from the next semester do not affect the 10% evaluation, the semester average is taken into consideration.

f) The status of students within the scope of the Student Exchange Program is evaluated by the unit management board upon application.

g) Other students who have the same GPAT (YANO) as the last student in 10% are also taken into consideration.

ğ) After the announcement of the 10% lists, objections are made to the student affairs office of the unit within 10 days.

Honors/high honors students

ARTICLE 36 – (1) Considering the normal education period, those with a grade point average of 3.00-3.49 at the end of the semester/year, excluding summer education, are considered honor students; those with 3.50 and higher are considered high honor students. However, these students must not be disciplined in any semester/year during their education and must have taken and passed all courses, including the current semester/year.

(2) In the awarding of the honor/high honor certificate, according to the first paragraph, the semester/year of the student is not taken into consideration.

SECTION FIVE

Conditions for Graduation, Deregistration and Drop out, Diploma, Ranking and Graduation

Conditions for awarding a diploma

ARTICLE 37 – (1) Students who successfully complete at least 120 ECTS credits in the associate degree program, at least 240 ECTS credits in the undergraduate program, at least 300 ECTS credits in the Faculty of Dentistry and Faculty of Veterinary Medicine, at least 360 ECTS credits in the Faculty of Medicine, and have a TGPA (GANO) of at least 2.00 and fulfil the obligations of all the courses they are required to take in the program, are awarded the associate degree or undergraduate diploma, diploma supplement and transcript of the program they are registered in.

(2) On the front side of the diploma, there are the student's name, surname, unit, department and/or program, associate/undergraduate degree and legal rights, if any, the date of issue of the diploma and the diploma number; on the back side of the diploma, there are the

Republic of Turkey identification number, name, surname, father's name, mother's name, place of birth, date of birth, student number, graduation date and the approval of the Head of the Student Affairs. Diplomas of faculty graduates are signed by the Rector and the dean, diplomas of school of higher education, vocational school and conservatory graduates are signed by the Rector and the director.

(3) Diplomas are affixed with a cold stamp and hologram.

(4) Graduate students receive their diplomas from the unit they graduated from in person or through the representative they have appointed with a power of attorney issued by a notary public.

(5) In case of loss of the diploma, a diploma with the phrase "issued for the second time" is prepared based on the written application accompanied by the loss announcement published in a local or national newspaper distributed throughout Turkey and the identity card sample; in case the diploma is destroyed, a diploma with the phrase "issued for the second time" is prepared based on the written application accompanied by the old diploma and the identity card sample. In the diplomas to be reissued, the student's registration and graduation information is preserved.

(6) After graduation, if an application is made to the relevant unit with the documents regarding the change of civil registration based on marriage or court decision, the date is placed on the back of the diploma and an annotation regarding the change is made. Documents related to the change and the diploma are sent to the Student Affairs Department to be annotated, signed, and approved. The necessary notation is written in the diploma book by both units.

(7) The graduation date is the graduation date with the decision of the unit management board, depending on the success of all educational studies and examinations and the completion of internships, if any.

(8) Students who are placed in an undergraduate program by vertical transfer examination or internal transfer must have studied at least 5 semesters in the program in which they will receive their graduation degree, and at least 3 years in programs with annual education. In order for students who are placed in associate degree programs by transfer to be eligible for degree ranking, they must have completed at least 2 semesters in the relevant program. Other issues regarding the degree ranking are regulated in the directive issued by the Senate.

Obtaining a lower-level diploma, transfer to vocational school

ARTICLE 38 – (1) Students who do not complete or cannot complete an undergraduate degree program are given an associate degree diploma according to the provisions of the Regulation on Associate Degree Diploma for those who do not or cannot Complete Their Undergraduate Education or Their Adjustment to Vocational Schools published in the Official Gazette dated 18/3/1989 and numbered 20112. For this,

a) Students who are successful in all courses of the first 4 semesters of the undergraduate program, which has a 4-year education period, and who provide at least 120 ECTS credits, are granted an associate degree diploma if they apply.

b) In faculties with an education period of 4 years or more, those who successfully complete the first 4 semesters by providing at least 120 ECTS credits are granted an associate degree; those who successfully complete the first 8 semesters by providing at least 240 ECTS credits are granted a bachelor's degree.

c) Applications for an associate degree are not limited to any time limit.

(2) Those who are successful in all courses of at least the first 4 semesters of an undergraduate program or at least 60% of that undergraduate program, but do not complete or cannot complete the undergraduate program, can be transferred to a similar and appropriate program of vocational schools, provided that they apply within 6 months from the date of dismissal from the relevant unit.

Deregistration, voluntary deregistration, leave

ARTICLE 39 - (1) Students are not dismissed due to non-payment of tuition or tuition fees within the maximum period or failure to renew their registration. However;

a) Students may be dismissed from university due to non-payment of contribution or tuition fees or non-renewal of registration for 4 consecutive years, upon the proposal of the unit management board, decision of the Senate and approval of the Council of Higher Education.

b) International students who are deemed not to continue their education due to failure to renew their registration or non-payment of fees for two consecutive years will be dismissed by the decision of the relevant unit's board of directors.

(2) Students who apply to leave in writing to the unit they are enrolled in for deregistration are dismissed from the University.

(3) Dismissed students are given a document showing their status if they apply with a petition to the unit where they were previously enrolled. Only high school diploma, with the back of it processed, is returned from the documents they submitted during their enrollment at the University. A photocopy of the diploma is approved as "as original" and kept in the student's file.

SECTION SIX

Double Major and Minor Programs Double major programs

ARTICLE 40 - (1) According to the provisions of the Regulation on the Principles of Transition, Double Major, Minor and Inter-institutional Credit Transfer between Associate Degree and Undergraduate Programs in Higher Education Institutions, a double major program can be opened between associate degree programs and other associate degree programs, between undergraduate programs and other undergraduate programs or between undergraduate programs and associate programs with the proposal of the unit board and the approval of the Senate.

(2) Students who meet the success requirements and other conditions specified in the Regulation mentioned in the first paragraph and the principles determined by the Senate can take courses from two different diploma programs simultaneously. Students who meet the graduation requirements for the second major are entitled to get the associate's/undergraduate diploma of the relevant program according to the provisions of this Regulation.

(3) The principles of the programs are regulated by the directive issued by the Senate.

Minor programs

ARTICLE 41 - (1) According to the provisions of the Regulation on the Principles of Transition, Double Major, Minor and Inter-Institutional Credit Transfer between Associate and Undergraduate Programs in Higher Education Institutions, minor programs, the principles and application conditions of which are determined by the proposal of the unit board and the approval of the Senate, can be offered.

(2) In Minor Programs, a student who is enrolled in a diploma program and meets the required conditions is entitled to receive a minor certificate that does not replace a diploma by taking a limited number of courses on a specific subject in another associate degree/undergraduate program.

(3) The principles of Minor Programs are regulated by a directive issued by the Senate.

SECTION SEVEN

Miscellaneous and Final Provisions Education and training directives of the units

ARTICLE 42 - (1) The Senate may issue directives on education and training at the State Conservatory, Faculty of Dentistry, Faculty of Education, Faculty of Fine Arts, Faculty of Medicine and Faculty of Veterinary Medicine.

Cases where there is no provision

ARTICLE 43 - (1) In cases where there are no provisions in this Regulation, the provisions of other relevant legislation and the decisions of the Higher Education Council, Senate and board of the units are applied.

Repealed Regulation

ARTICLE 44 - (1) Bursa Uludağ University Regulation on Associate and Undergraduate Education published in the Official Gazette dated 24/8/2014 and numbered 29098 has been repealed.

Students enrolled in the 2013-2014 academic year and before

PROVISIONAL ARTICLE 1 - (1) Students who enrolled in the University in the 2013-2014 academic year and earlier are entitled to graduate if they are successful in all courses and studies of the programs they are enrolled in and if their GPA is at least 2.00, in case they fail to meet the ECTS credit load required for graduation.

Maximum duration

PROVISIONAL ARTICLE 2 - (1) For students enrolled at the University on the effective date of the provisional article 67 of Law No. 2547, the Fall Semester of the 2014-2015 Academic Year is taken as the basis for calculating the maximum period.

Students enrolled in the 2015-2016 academic year and before

PROVISIONAL ARTICLE 3 - (1) Students who enrolled in the University in the 2015-2016 academic year and before and whose (GANO) TGPA's are 1.99 or below, first repeat the courses they failed. These students cannot take courses from the next semester/year and their credit load cannot exceed 30 ECTS in one semester.

Success evaluation

PROVISIONAL ARTICLE 4 - (1) The YANO (GPAT) limit specified in subparagraph (b) of the second paragraph of Article 35 of this Regulation is applied as 2.50 and above for students enrolled in the 2019-2020 academic year and before.

Enforcement

ARTICLE 45 - (1) This Regulation enters into force as of the date of its publication, effective from the beginning of the 2020-2021 academic year.

Execution

ARTICLE 46 - (1) The provisions of this Regulation shall be executed by the Rector of Bursa Uludağ University.

The Date and Number of the Official Gazette where the Regulation was published		
	20.09.2020	31250
The Date of the Official Gazette where the Regulation Amending the Regulation was published		
1.	07.03.2023	32125
2.	18.08.2024	32636