**RULES OF FORMAT FOR ABSTRACTS AND FULL TEXTS**

1. Abstracts sent to the symposium should be of between 500-750 word. Also they should include;

- The title of the academic study in Turkish and in foreign language,

- Five keywords in both languages.

2. While preparing the abstract the author(s)'s name, the author(s)’s title, ORCID number(s) and contact information(s) should be given in the footnote using \* sign.

3. The page structure should be formatted by leaving 2 cm space from the top, bottom and both sides.

4. The text should be written in “Times New Roman” font, 11 pt, 1.5 line spacing; the first line should be special 1 cm paragraph, the spaces between paragraphs should be 3 nk before and after and paragraphs should be aligned on both sides.

5. Footnotes in the study should be written in “Times New Roman” font, 9 pt, paragraphs should be formatted single line spacing, 0.7 hanging, 3 nk space after.

6. Titles and subheadings:

- First level headings (Turkish and English) should be written in “Times New Roman” font, 11 pt, centered, bold and with capital letters.

- Second level headings should be written in “Times New Roman” font, 11 pt, left aligned, bold and with capital letters.

- Third level and subsequent headings should be written in “Times New Roman” font, 11 pt, left aligned, bold and with the first letter of each word capitalized.

- Titles of introduction, conclusion and references should be written in “Times New Roman” font, 11 pt, left aligned, bold, with capital letters, they should not be numbered or otherwise symbolized.

7. References and bibliography throughout the study should be formatted according to the Chicago Notes & Bibliography system.